

## REQUEST FOR INFORMATION

**Independent Corporate Property Oceania Pty Ltd** (ICP) has been retained by **Confidential Client** to assess the most suitable accommodation solutions for its Suburban Melbourne premise.

On behalf of the retained client, we therefore invite your participation in submitting preliminary details of suitable accommodation, which meets the criteria set out below.

<b>Total Area:</b>	1,000- 1,500sqm (Subject to further space planning)
<b>Location:</b>	Box Hill, Surrey Hills, Blackburn, Burwood and Doncaster
<b>Building:</b>	Office
<b>Timing:</b>	Lease commencement Q4 2018, with access for fitout prior
<b>Fitout:</b>	Fitted or Non-Fitted



### Response Submissions

Preliminary details should be submitted via the email address provided below, and should at a minimum provide the following Information to include (not limited to):

- Building Address
- Estimated area of each floor, and total area available,
- Timing,
- Asking Rentals
- Outgoings charges or estimates
- Car Parking availability, type, ratio and cost,
- Rent Review structure,
- Floor / Layout Plans

**All responses are required by COB 05/09/2017**

Details of appropriate properties must be labeled **"RFI 1708M Confidential Melbourne Suburban 1,000- 1,500 sqm"** & emailed to:

Nick Meadows  
[Nick.meadow@icpo.com.au](mailto:Nick.meadow@icpo.com.au)  
0430 530 088

Level 18, 41 Exhibition Street, Melbourne VIC 3000  
T: 02 8317 5200 E: [info@icpo.com.au](mailto:info@icpo.com.au)  
[www.icpo.com.au](http://www.icpo.com.au)