

REQUEST FOR INFORMATION

Independent Corporate Property Oceania Pty Ltd (ICP) has been retained by a **Confidential Client** to assess the most suitable accommodation for its Suburban Melbourne premise.

On behalf of the retained client, we therefore invite your participation in submitting preliminary details of suitable accommodation, which meets the criteria set below:

Total Area:	1,250 to 1,600sqm;
Location:	Outer East including Notting Hill, Mulgrave, Blackburn, Box Hill, Burwood, Mitcham, Doncaster, Nunawading and Ringwood;
Building:	Office;
Timing:	Lease Commencement Q4 2018, with access for fitout prior;
Fitout:	Fitted or non-fitted options;



Response Submissions

Preliminary details should be submitted via the email address provided below, and should at a minimum provide the following information to include (not limited to):

- Building address;
- Estimated area of each floor, and total area available;
- Timing;
- Asking rentals;
- Outgoings charges or estimates;
- Car parking availability, type, ratio and cost;
- Rent review structure;
- Floor / Layout plans; and
- Other features, such as end of trip facilities, staff amenities, and storage areas should be outlined.

All responses are required by COB Wednesday 31st January 2018

Details of appropriate properties must be labelled **"RFI1801B"** & emailed to:

Nick Meadows
Nick.meadows@icpo.com.au
0430 530 088

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