

REQUEST FOR INFORMATION

Independent Corporate Property Oceania Pty Ltd (ICP) has been retained by **Confidential Client** to assess the most suitable accommodation solutions for its Melbourne Office.

On behalf of the retained client, we therefore invite your participation in submitting preliminary details of suitable accommodation, which meets the criteria set out below.

Total Area:	200-500sqm;
Location:	Melbourne CBD East End;
Building:	Premium, A-Grade, B-Grade considered;
Timing:	Immediate. Q4 Commencement;
Fitout:	Fitted options only, preference for open plan;



Response Submissions:

Preliminary details should be submitted via the email address provided below, and should at a minimum provide the following Information to include (not limited to):

- Building address;
- Estimated area of each floor, and total area available;
- Timing;
- Asking rentals;
- Outgoings charges or estimates;
- Car parking availability, type, ratio and cost;
- Rent review structure;
- Floor / Layout plans; and
- Other features, such as bike & end of trip facilities, staff amenities, and storage areas should be outlined.

All responses are required by COB Tuesday 13th June 2017

Details of appropriate properties must be labeled **"RFI1706B"** & emailed to:

James Teale
james@icpo.com.au
Mb: 0448 305 170