

REQUEST FOR INFORMATION

Independent Corporate Property Oceania Pty Ltd (ICP) has been retained by **Confidential Client** to assess the most suitable accommodation solutions for a short-term requirement in Melbourne.

On behalf of our Confidential Client, we therefore invite your participation in submitting preliminary details of suitable accommodation, which meets the criteria set out below.

Total Area:	3,000 - 3,250sqm;
Location:	Melbourne CBD;
Building:	A or B+ Grade considered;
Timing:	Lease Commencement Q1, 2019;
Term:	One- or two-year term;
Fitout:	Fitted options <i>only</i> ;



Response Submissions

Preliminary details should be submitted via the email address provided below, and should at a minimum provide the following Information to include (not limited to):

- Building address;
- Estimated area of each floor, and total area available;
- Timing;
- Asking rentals;
- Outgoing charges or estimates;
- Car parking availability, type, ratio and cost;
- Rent review structure;
- Floor / Layout plans; and
- Other features, such as bike & end of trip facilities, staff amenities, and storage areas should be outlined.

All responses are required by COB Thursday 9th March 2017

Details of appropriate properties must be labeled **"RF11703B"** & emailed to:

James Teale
james@icpo.com.au
Mb: 0448 305 170